

REQUEST FOR PROPOSAL

Garbage Collection Services for Moroni City

Introduction:

Moroni City is soliciting proposals for garbage collection services within the city limits.

This contract will be for a five-year term, commencing on July 1, 2025, and concluding on June 30, 2030.

This Request for Proposal (RFP) is issued on April 8, 2025. The proposals are due by 12:00 PM (noon) on May 6, 2025. Proposals must be submitted to:

Carol Haskins, City Recorder
Moroni City Offices 200 West 80 South
PO BOX 870, Moroni UT 84646
Phone: 435-436-8359 ext. 1

Proposals must be submitted in a sealed envelope. Bids will be opened publicly in the City Council Chambers at 12:01 PM on May 6, 2025.

Respondents are required to carefully review the entire RFP and submit all requested documentation with their proposal. The selected contractor will be required to provide all necessary supporting documents.

Scope of Services:

- Moroni City will contract with a service provider to collect garbage from individual garbage cans assigned to all city utility accounts.
- Garbage collection will occur weekly on Tuesdays, unless an exception is approved by Moroni City due to extenuating circumstances.
- The provider will be responsible for placing garbage cans at each service address within Moroni City. Some accounts may have multiple cans.

Moroni City Responsibilities:

- Moroni City will collect the monthly per-can rate from each utility account, as specified in the awarded bid.
- Moroni City will issue payment to the service provider within thirty (30) days of the utility billing cycle's due date, based on the number of accounts that have paid.
- Moroni City will promptly notify the service provider of any new or closed utility accounts to facilitate the provision or retrieval of garbage cans.

Bid Requirements:

- Providers must submit a fixed monthly per-can rate for weekly garbage collection on Tuesdays.
- Garbage collection must be performed weekly throughout the month.
- The city currently services approximately 535 garbage cans.
- **Example:** A bid of \$10.00 per can per month would result in a monthly charge of \$5,350 (\$10.00 x 535 cans).
Note: Moroni City will keep \$.50 of the awarded per can bid for billing purposes. The total remitted to you in the example above would be \$9.50 x 535 = \$ 5082.50.

Acknowledgement:

I have read and understand all pages of this RFP.

Representative Signature: _____

** This page with the signature will need to be included with the proposal

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RFP #: MC2025MAY6

Required Documents (Due 10 Days After Bid Award):

- Business License
- State of Utah Company Registration Information
- Insurance Policy (Certificate of Insurance)
- Employer Identification Number (EIN)

Company Information:

Company Name: _____
Company Address: _____
Insurance Provider & Contact Information: _____
Insurance Policy Number: _____
Company EIN: _____

Bid Amount:

Your bid for one can per month: \$ _____

Acknowledgement:

Representative Signature: _____

Any comments you may have:
